



West Hertfordshire Primary Care Trust and
East and North Hertfordshire Primary Care Trust

Commissioning Case for Change Support Form

Title of Scheme:

End of Life (Palliative Care) Local Enhanced Service for Dacorum

This form must be completed and accompany all cases submitted to the PBC Governance sub-committee

Is this project Spend to save
 Disinvestment and reinvestment in another service
 New investment

This proposal was approved by the DacCom PbC Ltd Executive Committee at its meeting of 29 February 2008: Information from this meeting as follows:

“Dr Trevor Fernandes is to prepare a DacCom End of Life Palliative Care LES Business Case and present this for approval to the PBC Governance Subcommittee”

Supported by	Issues considered	Signature & Date
Acute Commissioning	How much budget will need to be transferred? From which budget? Does the relevant Acute Trust recognise and accept the loss of income? Will this commissioning case for change, support the delivery of ASR trajectories?	New funding. Supported by David Henson – Network Director, Mount Vernon Cancer Network: please see email of 13 May 08
Finance	Are the financial plans correct? Has appropriate activity data been used? Does the proposal offer value for money? Is the sensitivity analysis correct?	Previously unused Local Enhanced Services monies

		available. Supported by Deputy Director of Finance – Tad Woroniecki: please see email of 16 April 08
Public Health	<p>Will this proposal reduce health inequalities?</p> <p>Will this proposal improve equity of access?</p> <p>Will this proposal meet identified health need?</p> <p>Will the suggested clinical pathway lead to the suggested benefits?</p> <p>Is the proposal based on evidence of good practice?</p> <p>Will the proposal improve the quality of patient experience?</p>	Supported by Public Health Lead – Richard Garlick: please see email of 28 April 08
Corporate Services	<p>Does the proposal have stakeholder support?</p> <p>Have risks been adequately identified and addressed?</p> <p>Does the proposal comply with Standards for Better Health?</p> <p>Do the proposals comply with Standing Financial Instructions and other relevant procurement rules?</p>	Supported by Director of Corporate Affairs – Clive Appleby: please see email of 12 May 08
Criteria for Workforce	<ol style="list-style-type: none"> 1. What, if any, workforce group(s) is / are currently providing the service/services? 2. What organisations do / does those / this workforce group(s) work for? 3. How many staff employed by those organisations do work within the service(s) being reviewed? 4. What are the TUPE implications of the proposed changes? 5. Are there any redundancy implications and, if so, what are the estimated costs? 6. What is the workforce plan to provide continuity of the service over the life of the contract? 7. Within the workforce plan there should be detailed numbers of staff that it is anticipated will be required to undertake the work. 	Supported by Director of Human Resources – Gloria Barber: please see email of 9 April 08